

Chehalis Tribal Housing Authority

CHEHALIS TRIBAL HOUSING AUTHORITY RESOLUTION 2017-08

ADOPTING THE CHEHALIS TRIBAL HOUSING AUTHORITY SMOKE FREE HOUSING POLICY

WHEREAS, the Chehalis Tribal Housing Authority (CTHA) duly chartered per Tribal Ordinance number one of the Confederated Tribes of the Chehalis Reservation as approved by the voting members of the Tribe, and

WHEREAS, the Board of Commissioners of the Chehalis Tribal Housing Authority recognizes in accordance with the Laws and Regulations governing NAHASDA – 25 U.S.C. 4104-4212, 24 CFR 1000, CTHA Policies and Procedures, Confederated Tribes of the Chehalis Reservation Ordinances, and

WHEREAS, the CTHA Board of Commissioners has been reviewing and considering adoption of a Smoke Free policy, and

WHEREAS, the CTHA Board of Commissioners has reviewed and approves of the proposed Smoke Free Policy,

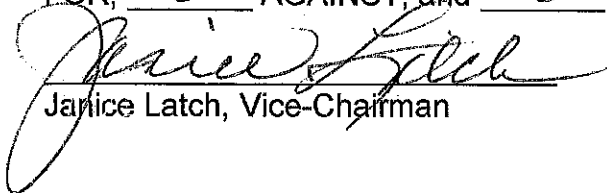
NOW THEREFORE, IT IS HEREBY RESOLVED that the Chehalis Tribal Housing Authority adopts the Vehicle Use policy, and this policy supplements and super cedes any and/or all Smoke Free Policy documents and/or policies. A copy of the policy is attached hereto and made a part hereof.

BE IT FURTHER RESOLVED, that the Smoke Free Policy will only apply to rental residents who sign new leases (including transfers) after today's date.

CERTIFICATION

I, Janice Latch, Vice-Chairman, certify the above resolution was adopted at a regularly scheduled meeting of the Chehalis Tribal Housing Authority held on the 13th day of July, 2017, at which time a quorum was present, and was passed by a vote of: 2

FOR, AGAINST, and ABSTAINED.


Janice Latch, Vice-Chairman


Joan Martin, Chair



CHEHALIS TRIBAL HOUSING AUTHORITY

SMOKE FREE POLICY

Introduction and Purpose

This policy is based on the intent of the Chehalis Tribal Housing Authority (CTHA) to provide healthier, safer living environments for residents and work environment for its employees. All employees, guests, and residents of the CTHA will be prohibited from smoking inside the buildings including the housing units and within any common areas making up the development. This policy will be effective for all new tenant leases signed after the policy was adopted by resolution.

Policy and Applicability

1. Smoking is not to be permitted in individual units or the common spaces. "Smoke" or "smoking" means the possession or use (carrying or smoking) of any kind of lighted pipe, cigar, cigarette, or any other lighted smoking equipment or tobacco product (including e-cigarettes) or other substance-controlled or uncontrolled.
2. This policy covers all of the CTHA properties, including parking lots, vehicles, common areas, stairs, hallways, and resident unit units, both new and existing.
3. This policy applies to any and all persons entering CTHA properties including residents, their guests and visitors, contractors, and CTHA employees.
4. "Individual units" are defined as the interior spaces tied to a dwelling unit. This includes, but is not limited to, bedrooms, hallways, kitchens, bathrooms, and unit entryway areas.
5. "Common spaces" are defined as areas within the building interior and exterior that are open to the public, including but not limited to entryways, community patios or balconies, lobbies, hallways, elevators, management offices, restrooms, community rooms, stairwells, sidewalks, parking lots, parking garages, carports, lands within the developments, and any other similar area of the property that is accessible to employees, residents and guests or any other person.
6. The CTHA will inform new applicants on waiting lists, employees, contractors, and sub-contractors of this policy, all of whom are also responsible for compliance with this policy.
7. The CTHA will post "No Smoking" or "Smoke-Free Area" or similar signs at entrances and exits of administrative, office and multi-family buildings; in common areas, and other practical places to facilitate enforcement and compliance with this policy.
8. All residents will be given a copy of the Smoke Free Policy. Leases for new residents will include the Smoke Free Policy.
9. All employees will be given a copy of the Smoke Free Policy. After review, the employee will be required to sign an acknowledgement of the policy. A copy of the acknowledgement will be placed in the employee's personnel file.

10. Although the owner prohibits smoking as noted above, there is no warranty or guaranty of any kind that units, grounds, office areas or common areas will be totally smoke free. Enforcement of the no smoking policy is a joint responsibility that requires the cooperation of residents, employees and others in reporting incidents or suspected violations of smoking.
11. Any deviation from the Smoke Free Policy by any tenant, a member of their household, or their guest will be considered a lease violation. A charge of \$250 may be charged to the tenant for each violation of the policy that occurs inside a building/unit/apartment.

RESIDENT RESPONSIBILITY

1. It will be the resident's responsibility to inform his/her household members, and guests of this Smoke Free Policy and for ensuring compliance with the policy.
2. The resident will prohibit smoking by his/her household members or guests while on the premises that would violate this Policy.
3. Failure to comply or upon repeated violations to this policy and the lease provisions will be cause for lease enforcement action up to and including termination of resident lease agreement.
4. If a tenant smokes in their unit, they will be charged \$500 when they vacate (including transfers) a unit that has to be cleaned and painted due to smoke.

EMPLOYEES RESPONSIBILITIES

1. It is the responsibility of every employee to be aware of the Smoke Free Policy and assist the CTHA in the enforcement of this policy.
2. Employees will prohibit smoking by anyone while on the premises that would violate this policy.
3. Failure to comply or upon repeated violations to this policy will be cause for disciplinary action up to and including termination of employment.

SMOKING CESSATION NATIONAL AND SUPPORT SERVICES

Smoking tobacco is an addictive behavior. Resources to quit include: the National Network of Tobacco Cessation Quitlines, 1-800-QUIT-NOW (1-800-784-8669) which connects users directly to their State quitline; the National Cancer Institute's website www.smokefree.gov which provides tips on quitting tobacco use; National Cancer Institute counselors who can be accessed by calling the toll-free number 1-877-44U-QUIT (1-877-448-7848). Hearing or speech-challenged individuals may access these numbers through TTY by calling the toll-free Federal Relay Service at 1-800-877-8339; and the American Lung Association's Web page on State Tobacco Cessation Coverage www.lungusa2.org/cessation2 which provides information on cessation insurance programs.