



# CONFEDERATED TRIBES of the CHEHALIS RESERVATION

Resolution No. 2023- 008

## Of the Confederated Tribes of the Chehalis Reservation

### RE: Approving of the revised Funeral Fund Policy 2023

**Whereas:** The Business Committee of the Confederated Tribes of the Chehalis Reservation is the duly constituted governing body of the Chehalis Tribe, in accordance with the Constitution and By-laws adopted by voting members of the Tribe and approved by the Commissioner of Indian Affairs; and

**Whereas:** The Business Committee is responsible for protecting and enhancing the social, health, educational and economic well-being of Tribal Members; and

**Whereas:** The Tribe has jurisdiction over the Reservation and all trust lands in Indian Country; and

**Whereas:** The Tribe has an existing Funeral Policy to assist tribal members with funeral related expenses; and

**Whereas:** Because costs of funeral related services have increased significantly since the last revision to the policy approved in 2018, the Funeral Fund Policy needs to be updated.

**Now Therefore Let It Be Resolved:** That the Business Committee of the Chehalis Tribe does hereby approve the revised Funeral Fund Policy, a copy of which is attached hereto and made a part hereof.

**Certification:** This Resolution, Number 2023- 008, was duly considered and approved at a regularly scheduled meeting of the Chehalis Business Committee held on JAN 31, 2023, at which a quorum was present. The vote being 4 For, 0 Against, with 0 Abstentions and with the Chairman not voting.

Signed:

Dustin Klatush  
Chairman

Attested:

Charlotte Lopez  
Secretary



# Funeral Allowance Policy

Effective Date: Jan. 31, 2023

Approved by Resolution #: 2023-008

## Introduction

This policy outlines the monetary assistance available to families in the event of a passing. The policy covers any requirements of eligibility, specific funding allowances, processes and responsibilities of the department staff, and other helpful resources.

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## Purpose

The Chehalis Tribal Funeral Allowance Policy is to help support with the costs of funeral arrangements through a monetary donation to our Chehalis Tribal Members, their immediate families, and Chehalis Tribal Community Members whom reside on the reservation. Our ways from past generations to present is to help one another and take care of our people.

This policy is meant to provide assistance and is not considered to be full coverage of all funeral expenses.

## Scope

This policy covers all aspects of tribal monetary donations as they pertain to funeral allowances and eligibility of said allowances.

# Funeral Allowance Policy

## Request Process & Responsibilities

The Community and Culture Director or designee is the contact for assistance with any eligible funeral allowances for the family. The assigned contact will assist the family through the process of securing the funding allowance, submitting appropriate receipts and paperwork, and ensuring the check requests for expenses are submitted.

The director or designee will be responsible for the following:

- Submit the necessary requisition to request a vendor check for payment or gas card assistance
- Maintain all required funding allowance receipts and backup to be submitted with requisition
- Manage the submission of expenses to ensure the allowance amount is not exceeded

## Funeral Services Funding Allowances

The following table describes the dollar amount available and the eligibility for said allowances.

RELATED COSTS TO FUNERAL SERVICES		
ELIGIBILITY	FUNERAL EXPENSE	DINNER EXPENSE
Tribal Member		
<i>Services</i>	\$8000	\$800
<i>Headstone</i>	\$1,000	
<i>Vault</i>	\$1,000	
<i>Flowers</i>	\$400	
Spouse or Child of Tribal Member		
<i>Services</i>	\$1,500	\$800
Parent of Tribal Member		
<i>Services</i>	\$750	\$800
Community Member (upon prior approval from Business Committee)		
<i>Services</i>	\$300	\$800
<b>CHECK MADE PAYABLE TO:</b>	Vendor	Head Cook

All checks will be issued from the Chehalis Tribal Accounting Department.

Only one funeral donation as specified above will be issued per deceased person.

# Funeral Allowance Policy

## Funeral Travel Funding Allowances

The following table describes the dollar amount available and the eligibility for said allowances.

RELATED COSTS TO FUNERAL TRAVEL ASSISTANCE (CHEHALIS TRIBAL MEMBER ONLY)				
ELIGIBILITY	GAS CARD AMOUNT	CUT CHECK	TOTAL ASSISTANCE	FREQUENCY
51-100 miles round trip	\$25	\$0	\$25	Up to two times per calendar year
101-149 miles round trip	\$50	\$0	\$50	
150-350 miles round trip	\$0	\$100	\$100	
351+ miles round trip	\$0	\$200	\$200	Up to 1 time per calendar year
Flight or multi-state vehicle travel	\$0	\$500	\$500	

All checks and/or gas cards will be issued from the Chehalis Tribal Accounting Department.

Funeral travel assistance may be granted to Chehalis Tribal Members to assist with travel costs for the attendance of a funeral for the passing of a loved one. Assistance cannot exceed two times in a calendar year per a Chehalis Tribal Member. Flight cost assistance **or multi-state vehicle travel** may be granted only after Business Committee prior approval for **travel** assistance. Flight cost **and multi-state vehicle travel** assistance cannot exceed one time in a calendar year. No other travel assistance may be offered if flight cost assistance is received in a calendar year.

## Receipt Requirements for Funeral Cost Assistance

Allowance is payable to a vendor. The family is required to submit invoices to the Community and Culture point of contact who is assigned to work with the family. All expense checks will be made payable directly to said vendor up to the allowance amount.

## Paperwork Requirements for Funeral Travel Assistance

The applicant must provide mileage for travel assistance from travel start point to funeral services in order to determine assistance amount permissible in this policy.

## Other Available Resources

### Dry Goods & Lodging Assistance

The Casino & Hotel may be able to assist with additional donations – please see the Lucky Eagle Casino and Hotel Donation Guidelines for details.

### Fish Donations

The Fish & Wildlife department may be able to assist with additional donations – please see the Fish Donation Policy.

## Tribal Government Closure

The government offices may close upon notification of a passing – please refer to the Tribal Government Closure Policy for details.