



Confederated Tribes of the Chehalis Reservation

420 Howanut Road, PO Box 536, Oakville, Washington 98568

Contact Courtney Bushnell for any Job Descriptions.

Phone: 360-709-1808 Fax: 360-273-3861

Email: Recruiting@chehalisTribes.org

JOB OPENINGS

May 21, 2026

Department	Job Title	Closing Date
Head Start	Cook <i>High School graduation or GED required. Experience supporting basic knowledge of nutrition, food preparation, and sanitation. Prefer experience working with children and families, preferably in Native American Communities. Prefer experience in Head Start/Early Head Start programs. Must</i>	5/29/2026
Human Resources	Recruitment Coordinator <i>Associate's degree in Human Resources, Business Administration, or a related field with three (3) years of full-cycle recruiting experience required. A High School diploma or GED combined with five (5) years' full-cycle recruiting experience may be substituted. Experience with HRIS systems is required. Experience working with American Indian/Alaska Native communities preferred. Must have a valid WADL.</i>	6/05/2026
Wellness Center	Patient Access Technician <i>A High School diploma or GED and a minimum of two (2) years of healthcare office experience required. A minimum of one (1) year experience working within an EHR system required, (EPIC/Dentrix experience preferred). Demonstrated experience with insurance verification, eligibility determination, and government payer programs (Medicaid, Medicare, PRC or equivalent). Knowledge of patient registration workflows and healthcare revenue cycle processes. Proficient computer skills and ability to navigate multiple electronic systems simultaneously. Strong understanding of confidentiality and HIPAA regulations. Excellent customer service and communication skills in a healthcare setting. Must have a valid WADL.</i>	5/29/2026

Confederated Tribes of the Chehalis Reservation applies a Chehalis Tribal Member and Native American preference policy to all employment opportunities.

Confederated Tribes of the Chehalis Reservation is an Alcohol and Drug Free Employer, we follow Federal Guidelines.



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<p>Education & Development</p>	<p>Early Learning Child Care Aide <i>High School diploma or GED required. Prefer experience working with children and families, preferably in Native American Communities. Must have a valid WADL.</i></p>	<p>5/29/2026</p>
<p>Wellness Center</p>	<p>Community Wellness Manager <i>Bachelor's degree in a Health-related field, Social Work, Community Advocacy or related field and two (2) years of relevant experience, which may include: Clinical experience as a Medical Assistant, care coordination, patient navigation, or case management required. An Associate of Arts Degree and three (3) years of relevant experience may be substituted. Experience with Electronic Health Records (EHR), preferably EPIC, is preferred. Experience working with Native American/Alaska Native communities preferred. Must have a valid WADL.</i></p>	<p>Open Until Filled</p>
<p>Wellness Center</p>	<p>3rd Party Billing Specialist <i>High School diploma or GED and a minimum of three (3) years of experience with third-party billing using current billing standards (ICD-10 codes) required. At least two (2) years of experience working with EHR. Experience with EPIC preferred. Certificate in billing is required. Prefer experience working with American Indian/Alaska Native communities. Must have a valid Washington State driver's license.</i></p>	<p>Open Until Filled</p>
<p>Social Services</p>	<p>Social Services Director <i>A Bachelor's degree in social work, Sociology, Psychology, or a related field with five (5) years of relevant experience, including at least two (2) years in a managerial role, is required. An associate's degree in a related field with seven (7) years relevant work experience, including at least four (4) years in a managerial role, may be substituted. Experience with American Indian/Alaska Native communities required. Must have a valid WADL.</i></p>	<p>Open Until Filled</p>

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Behavioral Health	<i>Licensed Mental Health Associate Provider</i> <i>Master's degree in Mental Health, Social Work, Marriage and Family therapy or related field required. Experience working therapeutically with a variety of ages and diagnoses required. Current Washington State Associate license is required (LMHCA, LMFTA, LICSW- Associate). Prefer experience with American Indian/Alaska Native communities. Must have a valid WADL.</i>	Open Until Filled
Public Safety	<i>Lateral Law Enforcement Officer</i> <i>High School diploma or GED equivalent required. Advanced education is preferred. Must meet physical evaluation board standards upon hire. For LATERAL POSITION: Basic Police Academy Certification recognized by the State of Washington or Bureau of Indian Affairs Basic Police Program required. Two (2) years directly related experience as a Police Officer required. Prefer experience with American Indian/Alaska Native communities. Must have a valid WADL.</i>	Open Until Filled
On-Call Positions	<i>On-Call Front Desk</i> <i>High School diploma or GED required. Must have a valid WADL. Prefer experience with American Indian/Alaska Native communities.</i>	Open Until Filled

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