



# Confederated Tribes of the Chehalis Reservation



## Fundraising Opportunity

### Meal Hosting Request for Benefits Fair

#### MEAL HOSTING REQUEST FORM

2026 Tribal Government Benefits Fair – May 12, 2026 | Community Center-Gathering Room

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#### Purpose

The HR Department is inviting submission from community groups/organizations to provide meal services for our 2026 Benefits Fair on May 12<sup>th</sup> from 11:30 am through 1:30 pm. This is a great community-based fundraising opportunity to support your group while serving employees and event vendors. This fundraising opportunity is comparable to the General Council meal fundraisers, offering a similar approach and structure.

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#### Meal Details

- Proposed Menu: Taco Salad Bar
  - Estimated Servings: 150 – 200 with meal service from 11:30 am -1:30 pm
  - On-Site in the Gathering Room of the Community Center-Host will have full use of the Kitchen 8:00 am - 4:30 pm
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### Taco & Taco Salad Bar + Full-Service Setup

#### Example of Meal Fixings: Meal Service 11:30 am -1:30 pm

- **Base/Protein:** ground beef, vegetarian option (beans)
- **Toppings:** tomatoes, lettuce, olives, corn, onions, peppers, jalapeños & cheese
- **Extras:** tortilla chips/strips, taco shells (soft and hard)
- **Sauces:** salsa, sour cream, guacamole, hot sauce, ranch & thousand island dressing
- **Beverages:** soda, iced tea (sweet/unsweet), bottled water

#### Hosting Includes: Staff, food, beverages, service items, setup & cleanup

- The selected group will be responsible for handling purchasing, preparation, setup, service, and cleanup
  - Must follow all applicable food safety guidelines
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### Hosting Group Information

Organization: \_\_\_\_\_ Fundraising Purpose: \_\_\_\_\_

- Contact Name: \_\_\_\_\_
- Phone: \_\_\_\_\_ Email: \_\_\_\_\_

#### Submission- Deadline Wednesday May 6th

Email to: [Benefits@chehalis tribe.org](mailto:Benefits@chehalis tribe.org)

In Person: HR Department- 2 Neiderman Rd. Oakville, WA 98568

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#### Additional Information

The selected host will be contacted with payment and coordination details.

Interested parties will be notified of the decision by end of business day Thursday May 7, 2026.

*Event Contacts: Tamra Wingert & Bakita Smith-Benefit Coordinators for the Chehalis Tribal Government*