



Confederated Tribes of the Chehalis Reservation

420 Howanut Road, PO Box 536, Oakville, Washington 98568

Contact Courtney Bushnell for any Job Descriptions.

Phone: 360-709-1808 Fax: 360-273-3861

Email: Recruiting@chehalistribe.org

JOB OPENINGS

June 12, 2026

Department	Job Title	Closing Date
Wellness Center	<p>Patient Access Technician</p> <p><i>A High School Diploma or GED and a minimum of two (2) years of healthcare office experience required. A minimum of one (1) year experience working within an EHR system required, (EPIC/Dentrix experience preferred). Demonstrated experience with insurance verification, eligibility determination, and government payer programs (Medicaid, Medicare, PRC or equivalent). Knowledge of patient registration workflows and healthcare revenue cycle processes. Proficient computer skills and ability to navigate multiple electronic systems simultaneously. Strong understanding of confidentiality and HIPAA regulations. Excellent customer service and communication skills in a healthcare setting. Must have a valid WADL.</i></p>	6/26/2026
Natural Resources	<p>Forestry Impacts Specialist</p> <p><i>Bachelor's degree in forestry, Biology, Environmental Science, Natural Resources Management, or related field and two (2) years of directly related experience required. An associate's degree in a related field and four (4) years' directly related experience may be substituted. Prefer experience with American Indian/Alaska Native communities. Must have a valid WADL.</i></p>	Open Until Filled
Human Resources	<p>Recruitment Coordinator</p> <p><i>Associate's degree in Human Resources, Business Administration, or a related field</i></p>	Open Until Filled

Confederated Tribes of the Chehalis Reservation applies a Chehalis Tribal Member and Native American preference policy to all employment opportunities.

Confederated Tribes of the Chehalis Reservation is an Alcohol and Drug Free Employer, we follow Federal Guidelines.



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	<p><i>with three (3) years of full-cycle recruiting experience required. A High School diploma or GED combined with five (5) years' full-cycle recruiting experience may be substituted. Experience with HRIS systems is required. Experience working with American Indian/Alaska Native communities preferred. Must have a valid WADL.</i></p>	
Wellness Center	<p>3rd Party Billing Specialist <i>High School diploma or GED and a minimum of three (3) years of experience with third-party billing using current billing standards (ICD-10 codes) required. At least two (2) years of experience working with EHR. Experience with EPIC preferred. Billing certification required within eight (8) months of hire. Experience working with American Indian/Alaska Native communities preferred. Must have a valid Washington State driver's license.</i></p>	Open Until Filled
Social Services	<p>Social Services Director <i>A Bachelor's degree in social work, Sociology, Psychology, or a related field with five (5) years of relevant experience, including at least two (2) years in a managerial role, is required. An associate's degree in a related field with seven (7) years relevant work experience, including at least four (4) years in a managerial role, may be substituted. Experience with American Indian/Alaska Native communities required. Must have a valid WADL.</i></p>	Open Until Filled
Behavioral Health	<p>Licensed Mental Health Associate Provider <i>Master's degree in Mental Health, Social Work, Marriage and Family therapy or related field required. Experience working therapeutically with a variety of ages and diagnoses required. Current Washington State Associate license is required (LMHCA, LMFTA, LICSW- Associate). Prefer experience with American Indian/Alaska Native communities. Must have a valid WADL.</i></p>	Open Until Filled

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Public Safety	<i>Lateral Law Enforcement Officer</i> <i>High School diploma or GED equivalent required. Advanced education is preferred. Must meet physical evaluation board standards upon hire. For LATERAL POSITION: Basic Police Academy Certification recognized by the State of Washington or Bureau of Indian Affairs Basic Police Program required. Two (2) years directly related experience as a Police Officer required. Prefer experience with American Indian/Alaska Native communities. Must have a valid WADL.</i>	Open Until Filled
Corrections	<i>Corrections Officer</i> <i>High School diploma or GED equivalent with at least two (2) years' directly related experience preferred. Some higher education experience preferred. Prefer experience with American Indian/Alaska Native communities. Must have valid WADL.</i>	06/22/2026
On-Call Positions	<i>On-Call Front Desk</i> <i>High School diploma or GED required. Must have a valid WADL. Prefer experience with American Indian/Alaska Native communities.</i>	Open Until Filled

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